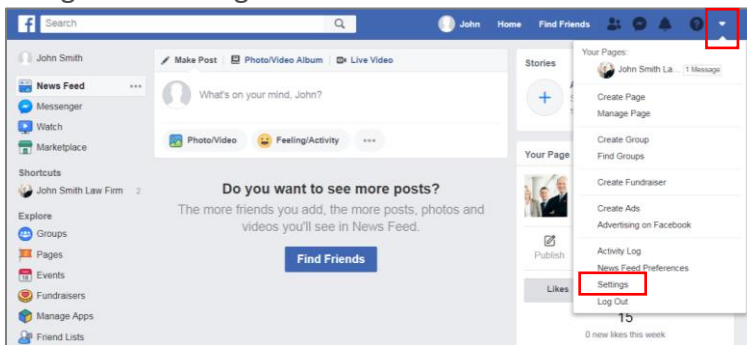


FACEBOOK RECONNECTION FOR APP UPDATE STEP-BY-STEP GUIDE

The following guide is designed to help walk you through the process of reconnecting your Facebook account to FindLaw's Social Media platform as close to August 1st, 2018 as possible. If you have any questions please let your account manager know.

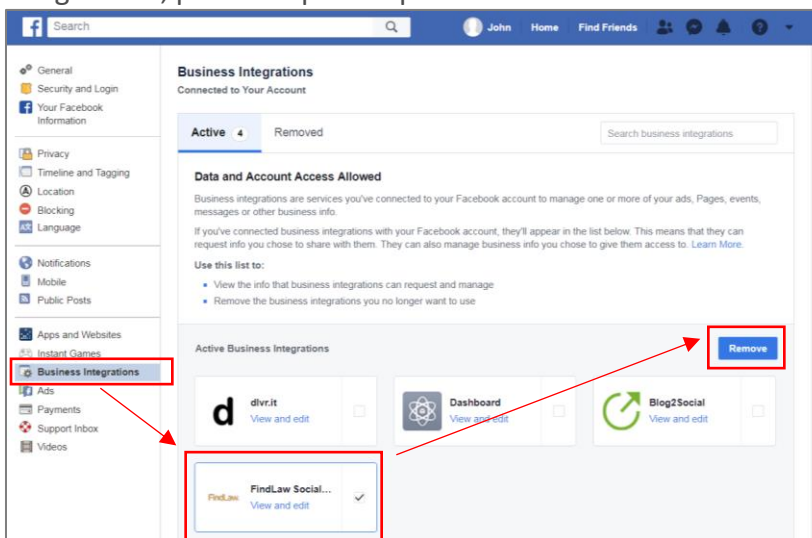
GO TO FACEBOOK

1. Login to an account that has administrative access to your firm's business page. Navigate to settings.

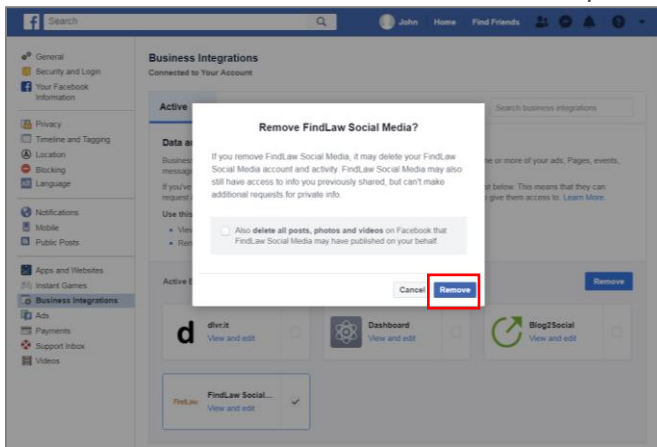


2. In settings, choose "Business Integrations" from the menu on the left.
3. Under Active Business Integrations click "FindLaw Social Media". Then click the "Remove" button.

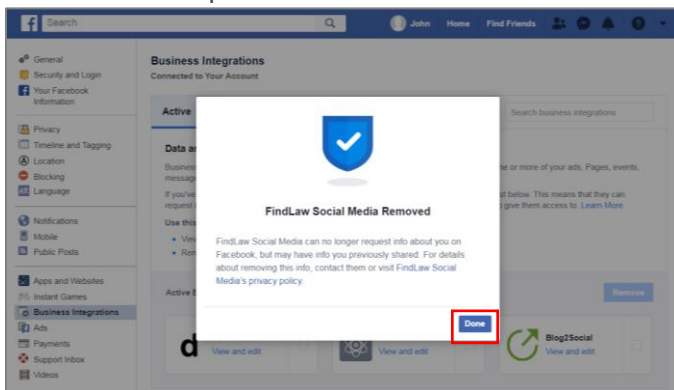
NOTE: If the "FindLaw Social Media" app is not visible under your Active Business Integrations, please skip to step 4.



A pop-up box will appear to confirm you want to remove FindLaw Social Media. Click the “Remove” button. *DO NOT check the box to “Also delete all posts, photos and videos” as this will remove all content that FindLaw has published to your account in the past.*

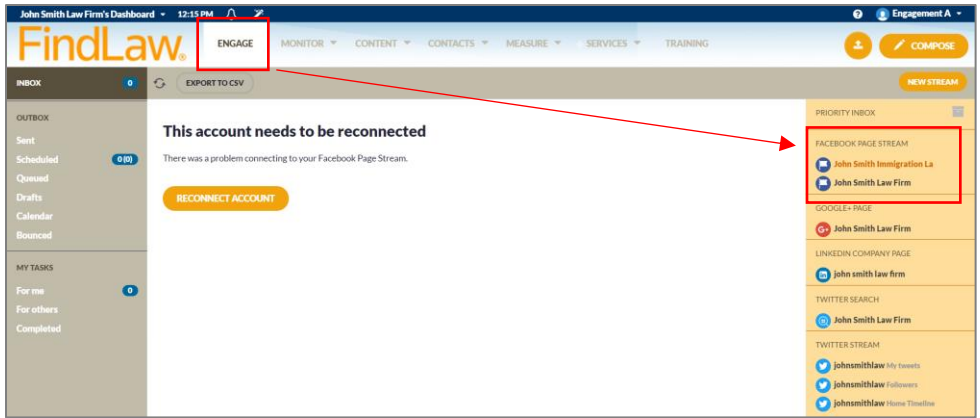


A pop-up box will appear to confirm that you have successfully removed the connection. Click “Done” to proceed.

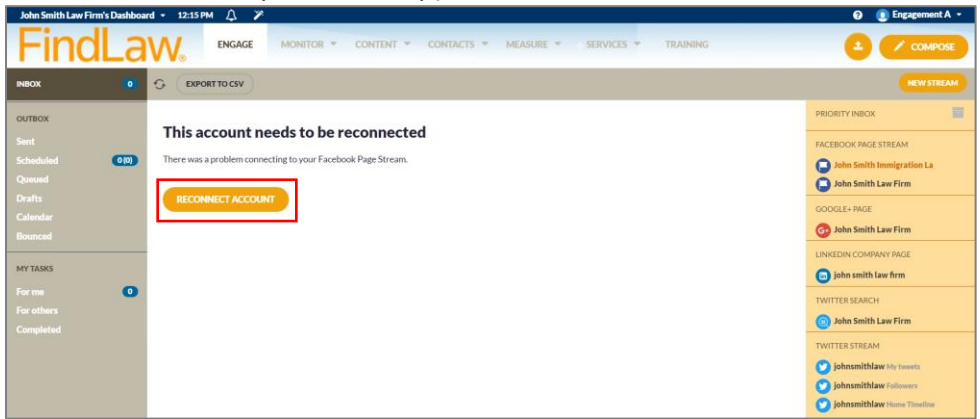


GO TO [SOCIAL.FINDLAW.COM](https://social.findlaw.com)

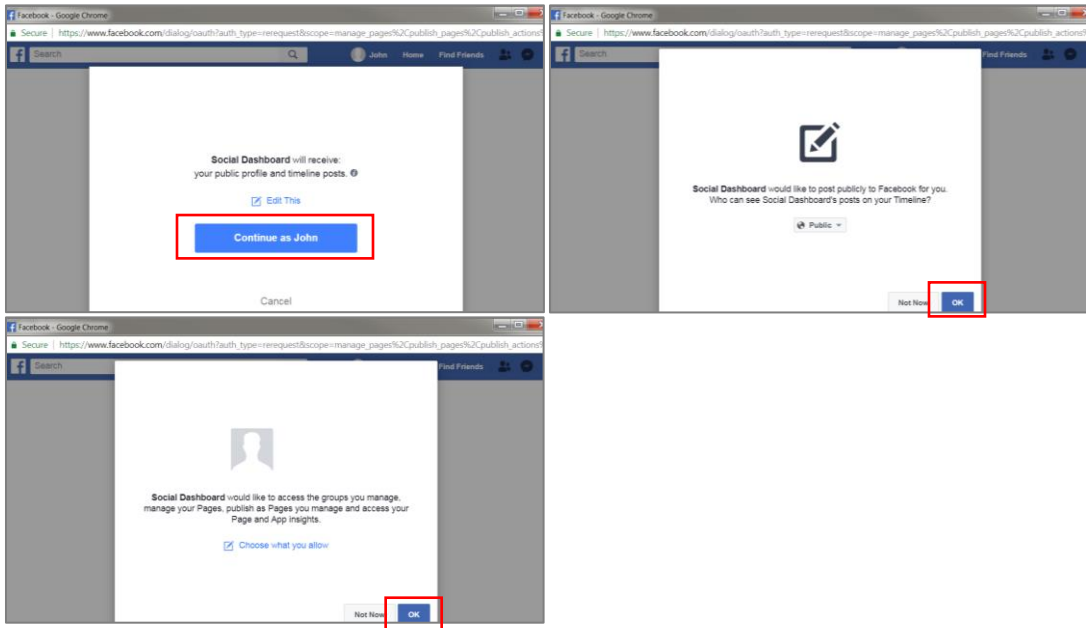
4. Go to the FindLaw Social Media platform at social.findlaw.com and login using your firm’s credentials.
5. Within the dashboard, navigate to the engage tab and select a Facebook page stream listed in the column on the right side of the dashboard.



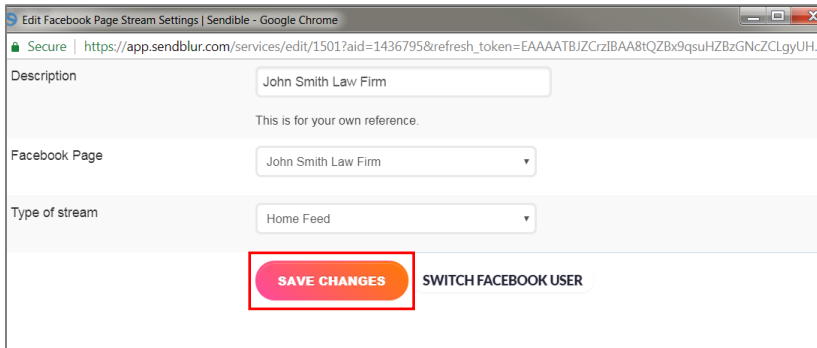
6. You will see a message that the account needs to be reconnected (since you removed the connection in a previous step). Click the “Reconnect Account” button.



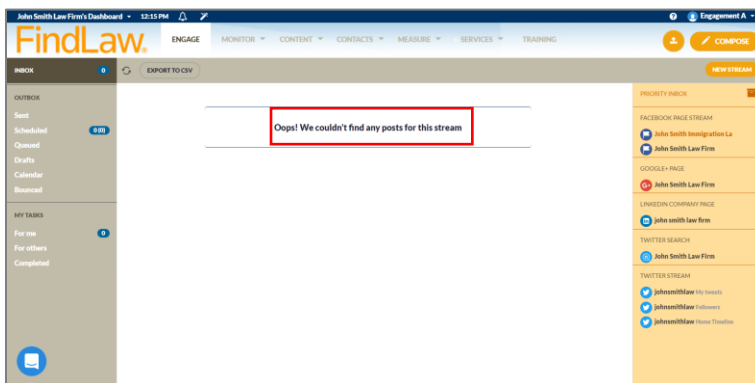
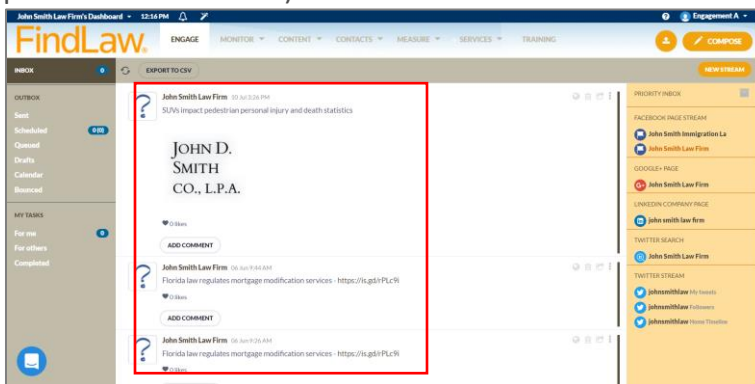
7. A pop-up window will appear with your Facebook account. Click “Continue as [your name]”. Navigate through each window to review permissions and click “OK”.



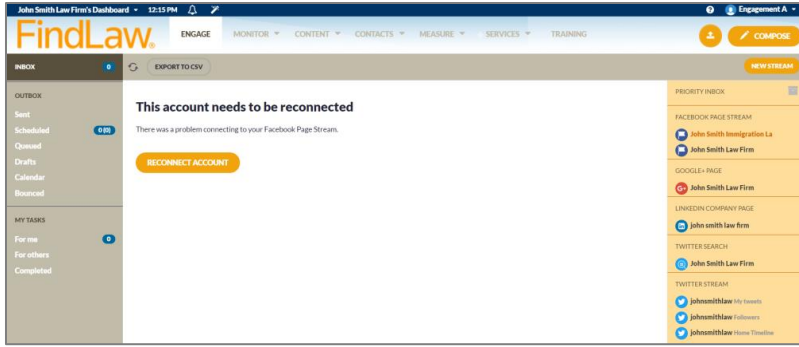
8. In the final pop-up window double check that the description and Facebook Page fields match, and then click “Save Changes”. This completes the reconnection.



9. If the reconnection was successful, you will see one of the two screens below, depending on your post activity (if there are posts you will see them displayed on your dashboard; if there are no posts you will see the message “Oops! We couldn’t find any posts for this stream”).



If the reconnection was not successful, you will see the screen below. If this is the case, repeat steps 6-8.



IF YOU HAVE MULTIPLE FACEBOOK PAGE STREAMS, REPEAT STEPS 5-9 FOR EACH.

10. Once you have successfully reconnected each page stream, you will no longer see the “Reconnect Account” button when you select a Facebook page stream.